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Progress

# Automotive Transformation Fund Feasibility Studies, Round 3

Applicant Briefing, 1<sup>st</sup> February 2022

## AGENDA

- 13:30 – 13:40 - Welcome and Introduction to ATF – Julian Hetherington (APC)
- 13:40 – 13:55 - Competition scope and timelines – Andy Gwilliam (APC)
- 13:55 – 14:10 - Competition application process - Rachael Evans (Innovate UK)
- 14:10 – 14:15 - Q&A

# Welcome and Introduction

Julian Hetherington

Director, Automotive Transformation, APC

## Delivering a green recovery

# AUTOMOTIVE TRANSFORMATION FUND

Building on the announcement of up to £1 billion of additional funding to develop and embed the next generation of cutting-edge automotive technologies, the government is making £10 million of funding available for the third wave of innovative R&D projects to scale up manufacturing of the latest technology in batteries, motors, electronics and fuel cells.

The government is also calling upon industry to put forward investment proposals for the UK's next 'gigafactory' and supporting supply chains to mass manufacture cutting-edge batteries for the next generation of electric vehicles, as well as for other strategic electric vehicle technologies.

## Delivering a green recovery

### The ATF aims to:

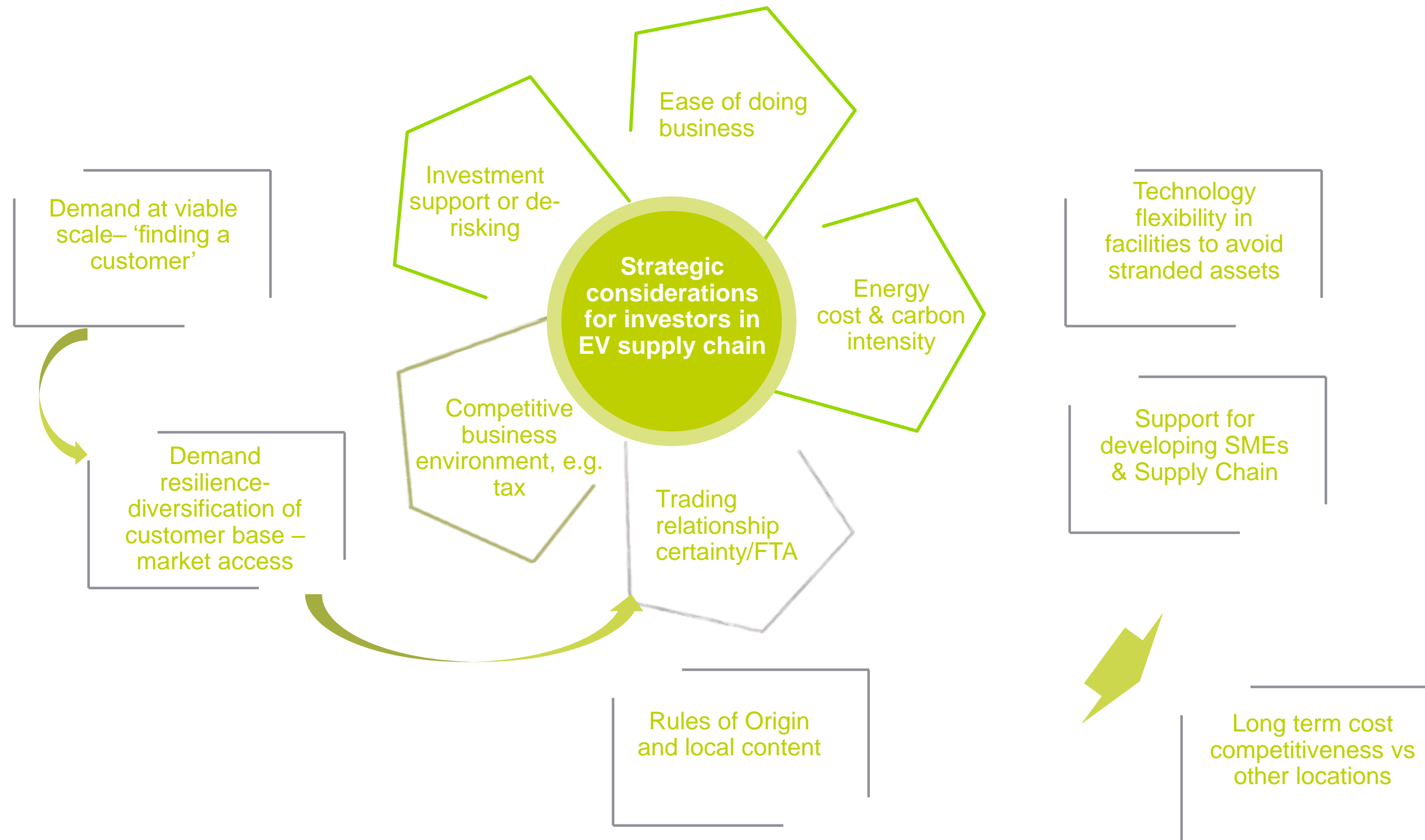
- ▶ Secure the transformation to electrification of the UK automotive sector at pace.
- ▶ Ensure that the UK retains its technological leadership position through this transformation.
- ▶ Support the sector's strong export performance.
- ▶ Support the UK's Green Recovery post the Covid-19 crisis

### The fund is planned in two parts:

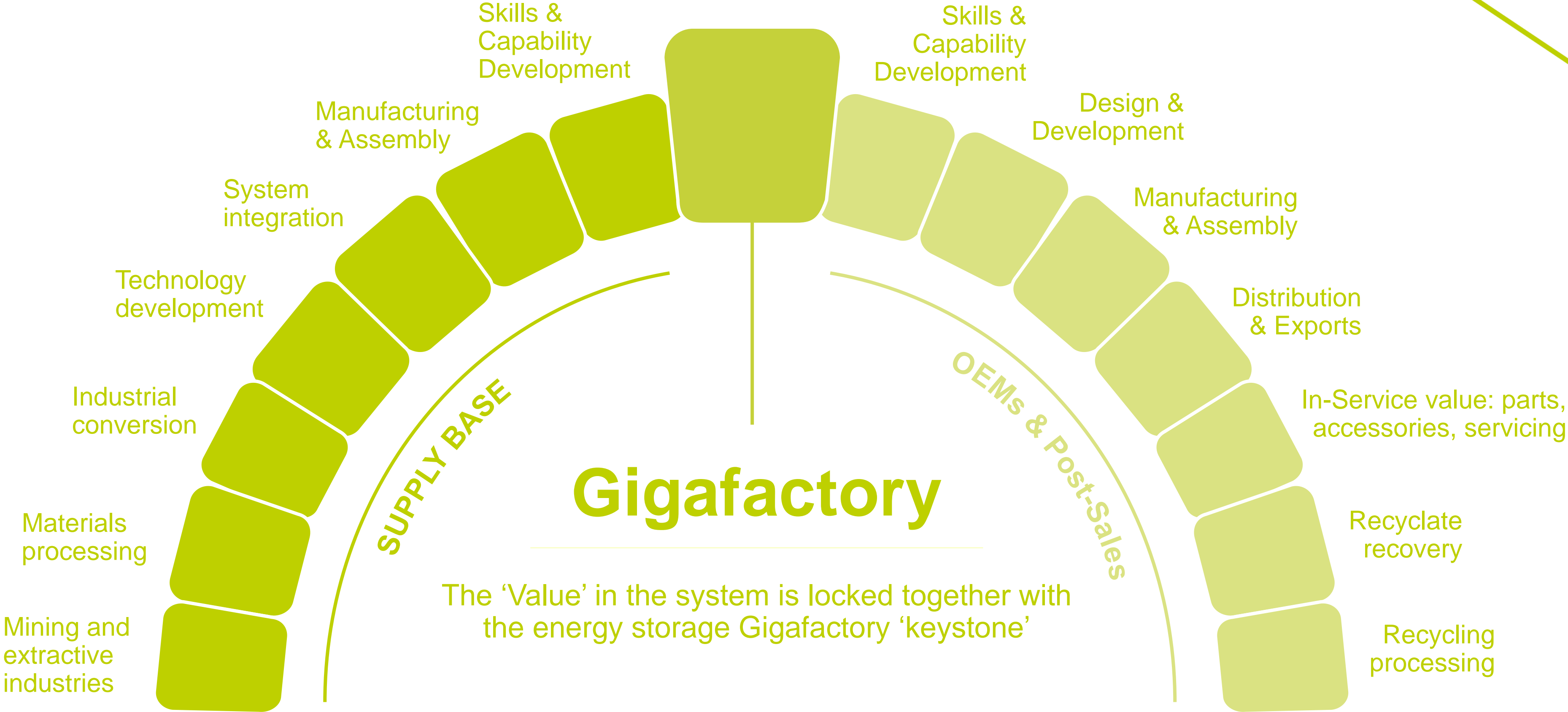
1. Capital investment support for industrialisation at scale.
2. R&D grant in support of:
  - R&D activities associated with primarily capital projects, (accessed through the monthly EOI calls)
  - Business case feasibility studies which would enable in-scope technologies to transition into mass production
  - Prior Feasibility Study rounds (FS1 & FS2) have also included technical scale-up feasibility assessment but this is out of scope for the current FS3 round

Both elements will be accessed through the APC; R&D applications will be administered through IUK on the IFS platform.

# Investment: risk viewpoint

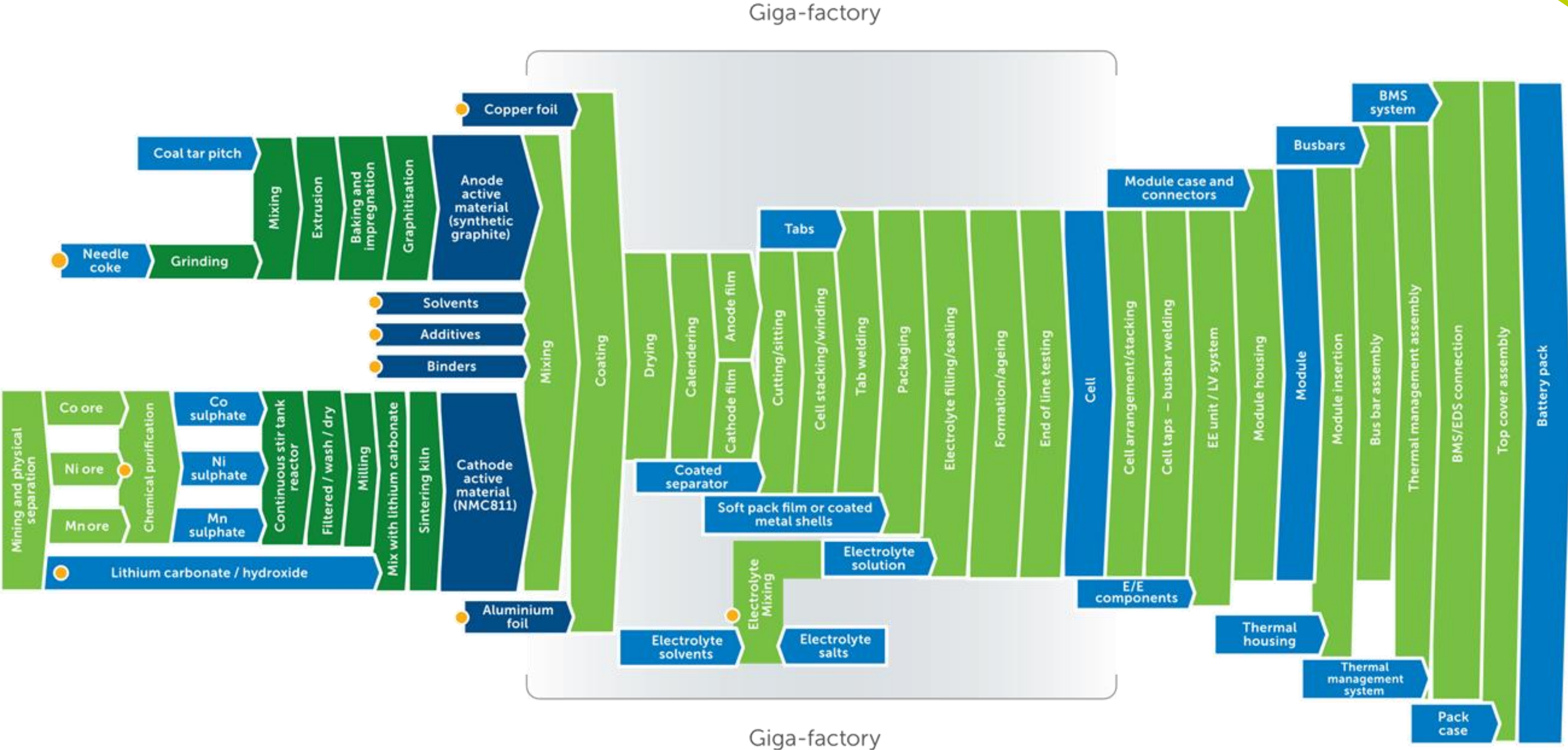


# Example: Value of a gigafactory



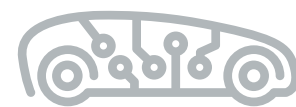


# ATF considers the whole value chain- example: batteries



# The UK plans to build on great foundations

**£4.8bn** battery supply  
chain opportunity



**£3.75bn**

annual automotive  
R&D spend



Ranked **5th**

in the global  
innovation index



**8** out of **10**

cars made in the  
UK are exported

One of the



**most stable  
labour costs**

in Europe



**Number 1**

major European economy  
for ease of doing business

**Fastest  
decarbonisation**

rate of any G20 economy



**18** 

of the world's top  
100 universities

# Competition Scope and Timelines

Andy Gwilliam

Competitions Portfolio Manager, APC

# Timeline

## ATF Feasibility Study Round 3

Competition opens	Mon	24/01/2022
Applicant briefing webinar	Tue	01/02/2022
Compulsory application deadline	Wed	09/03/2022
Applicants informed & feedback sent	Fri	08/04/2022

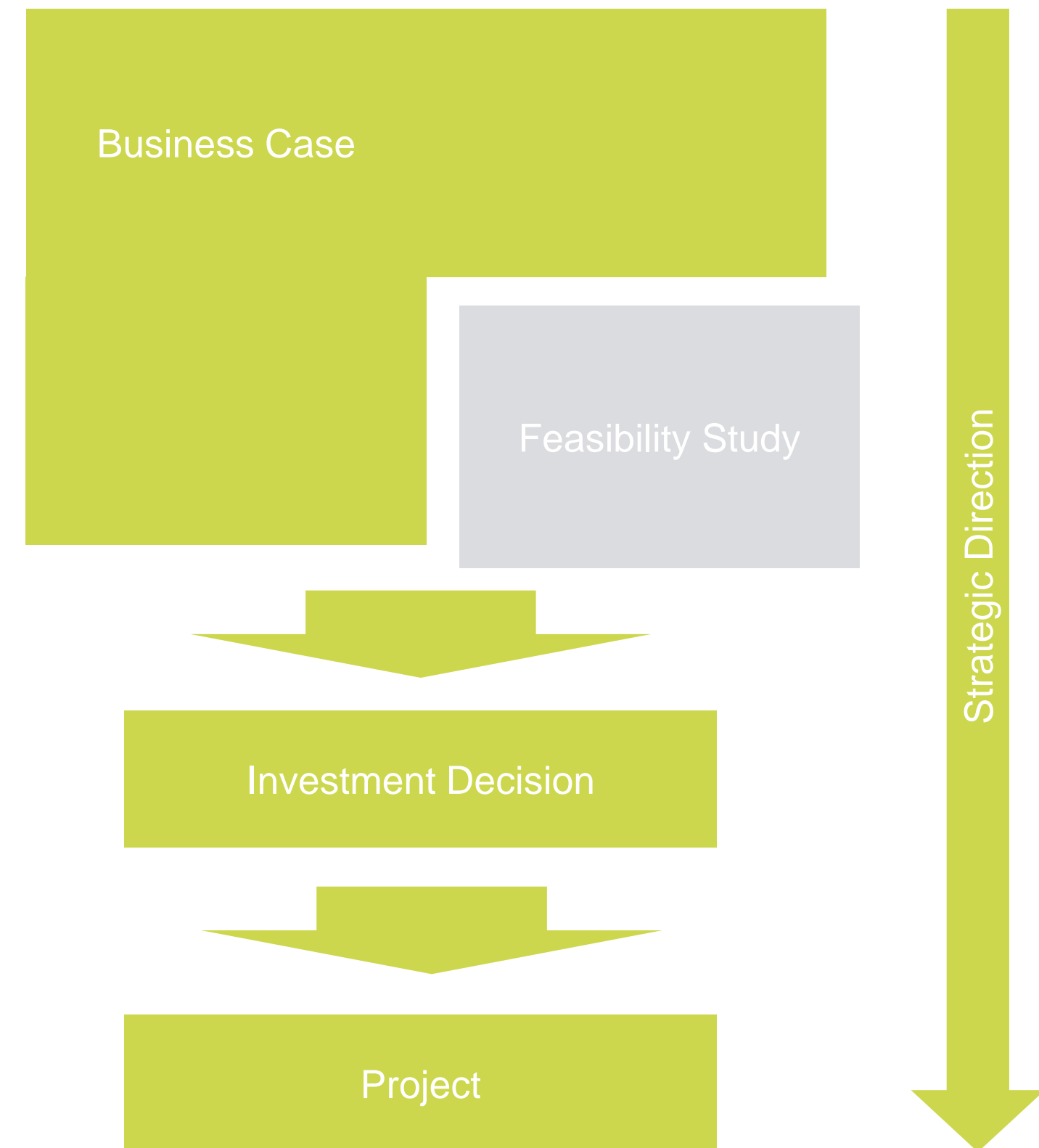


# Scope

We are looking for feasibility studies that produce a decision-ready business case, leading to one of the following outcomes:

- ▶ An **internal decision to invest**, the project is implemented without further intervention
- ▶ The business case presents a **clear case for intervention**, and this is taken forward to a further funding application
- ▶ A **reasoned decision is made not to invest**, and these reasons are reported back to APC, for consideration in steering/strategy

The feasibility study should enable you to fill in the unknown areas in the business case, leading to one of the above outcomes being realized.



# Scope

Your feasibility study, and the project under consideration, must:

- ▶ Primarily enable scale up in the UK auto sector, but explanation of spill over to or from other sectors is welcomed
- ▶ Focus on, but not be limited to;
  - ▶ batteries, including cells (gigafactories)
  - ▶ electric motors and drives
  - ▶ power electronics
  - ▶ fuel cells and on-vehicle hydrogen storage
  - ▶ upstream supply chain for: batteries including cells, electric motors and drives, power electronics or fuel cells and on-vehicle hydrogen storage



# Projects we will not fund

- ▶ Not aligned with the aims of the automotive transformation fund
- ▶ Purely R&D
- ▶ Technical feasibility studies, except where validating UK compatibility and incidental to the economic viability study
- ▶ Not of sustained benefit to the automotive sector primarily
- ▶ Centred on technologies or processes which are not mature and ready to scale at pace
- ▶ Focussed primarily on fossil-fuelled internal combustion technology
- ▶ Focussed primarily on the use of digital or data technologies
- ▶ Centred on low carbon fuels for combustion engines
- ▶ Centred around off-vehicle charging infrastructure
- ▶ Dependent on export performance
- ▶ Dependent on domestic inputs usage



# Application Overview

The application is structured as follows:

- ▶ Project details
- ▶ Application Questions
- ▶ Finances





# ATF Feasibility Study Question 1: Business Opportunity

- ▶ Outline the business opportunity
- ▶ Why is a feasibility study needed?
- ▶ Any gaps in your understanding which the feasibility study will fill
- ▶ Measures of success
- ▶ Progress made to date



## ATF Feasibility Study Question 2: Scale and Pace

- ▶ Provide scale to the improvement the investment will deliver
- ▶ Describe the timelines, and any risks or opportunities to improve timing
- ▶ Any gaps in your understanding which the feasibility study will fill

## ATF Feasibility Study Question 3: Technology and Processes

- ▶ Describe the technology and why it is ready for scaleup
- ▶ Describe the best in class and how the UK capability compares before and after the project
- ▶ IP
- ▶ Any gaps in your understanding which the feasibility study will fill



## ATF Feasibility Study Question 4: Trade and Competitiveness

- ▶ Describe the market opportunity and how will the feasibility study improve your understanding
- ▶ Forecast improvements in market share
- ▶ Describe your plan to engage the market
- ▶ Current customer interest?
- ▶ How will this improve yours and the UK's competitiveness?



## ATF Feasibility Study Question 5: Speed and Sustainability of Benefits

- ▶ Describe your strategy and how the feasibility study contributes to this
- ▶ Dissemination
- ▶ Benefits to the UK
- ▶ Timeline for recognition of benefits and options to accelerate



## ATF Feasibility Study Question 6: Risk

- ▶ Known unknowns being explored in the feasibility study
- ▶ Decision points and evaluation gates
- ▶ Risk mitigation, use of partners
- ▶ Overall context
- ▶ Reduced project risk as a result of the feasibility study

## ATF Feasibility Study Question 7: Costs

- ▶ Total eligible cost
- ▶ Grant requested
- ▶ How your share of the cost will be financed
- ▶ Grant and cost across partners
- ▶ Subcontractor costs along with justification

# Q&A



# Competition Application Process

Rachael Evans

Portfolio Manager, Innovate UK



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UK

# Eligibility criteria

# Previously submitted applications

This competition does allow you to submit a previously submitted application.

Previously submitted application	Not a previously submitted application
<p>A previously submitted application is an application Innovate UK judges as <u>not</u> materially different from one you have submitted before (but it can be updated based on the assessors' feedback)</p>	<p>A brand-new application, project or idea that you have not previously submitted into an Innovate UK competition</p> <p>OR</p> <p>A previously submitted or ineligible application which:</p> <ul style="list-style-type: none"><li>✓ has been updated based on assessor feedback</li><li>✓ <u>and</u> is materially different from the application submitted before</li><li>✓ <u>and</u> fits with the scope of this competition</li></ul>

# Compliance with the UK Subsidy Control Regime

On 1 January 2021, the UK left the EU and is no longer subject to EU laws on State aid. We draw your attention to the guidance issued by BEIS: [Complying with the UK's international obligations on subsidy control: guidance for public authorities](#). Please be aware this is a living document and may be updated by BEIS as time progresses.

The set rules (typically GBER) which we previously relied on for the limits of what we could award, have now been replaced by internal decisions based on the new BEIS Subsidy Control Regime, and on policy, which will in turn set out bespoke eligibility requirements for each funding opportunity.

Innovate UK is offering funding for this competition in line with the UK's obligations and commitments to Subsidy Control. To ensure that Innovate UK remains compliant with the UK's international Subsidy Control duties in respect of:

- the EU-UK Trade and Cooperation Agreement;
- Article 10 of the Northern Ireland Protocol (successful applicants which are affected by the Northern Ireland Protocol will be funded in line with EU State aid regulations)
- Article 138 of the Withdrawal Agreement (some Union law applicable after 31 December 2020 in relation to the UK's participation in Union programmes and activities)
- the Subsidies and Countervailing measures within the WTO (ASCM)
- any other Free Trade Agreements active at the time of award

All awards will be conditional on compliance at all times with the UK's International obligations on Subsidy Control - this will be reflected in the terms and conditions of any award.

# Due diligence for UK Subsidy Control Regime

Under the Subsidy Control Regime, we will carry out financial health checks and going concern assurances on your organisation.

## Certify you are eligible

When submitting an application, you must certify that you are eligible for funding. If you are unsure, please take independent legal advice before applying. Should you be successful, we will complete these financial checks and assurances before confirming the grant offer.

For more information on company sizes, please refer to the [Company accounts guidance](#).

Further information is available on our website in the general guidance.

# Eligibility Criteria - EU State Aid Regulations – Northern Ireland Protocol

If you are an applicant who is conducting activities that will affect trade of goods and/or electricity between Northern Ireland and the EU as envisaged by [Article 10 of the Northern Ireland protocol](#), then you must apply under European Commission State aid rules.

## Undertaking in Difficulty

For applicants subject to the European Commission State aid rules, you will be required to prove that they were not an “Undertaking in Difficulty” (UiD). We will ask for evidence of this.

This test applies to:

- companies that are more than 3 years old
- companies where more than half of its subscribed share capital has disappeared as a result of accumulated losses.
- your parent or holding company

## Certify you are eligible

When submitting an application, you must certify that you are eligible for State aid. If you are unsure, please take legal advice before applying. Should you be successful, we will apply this test as part of our viability checks before confirming the grant offer.

Further information is available on our website in the [general guidance under state aid](#).

If you are applying for an award funded under State aid Regulations, the definitions for company size are set out in the [European Commission Recommendation](#) of 6 May 2003.

# Eligibility Criteria: Funding Opportunities

Funding for R&D projects split in to **2** categories; **industrial research and experimental development.**

**For industrial research projects, you could get funding for your eligible project costs of:**

- up to 70% if you are a micro or small organisation
- up to 60% if you are a medium-sized organisation
- up to 50% if you are a large organisation

**For experimental development projects which are nearer to market, you could get funding for your eligible project costs of:**

- up to 45% if you are a micro or small organisation
- up to 35% if you are a medium-sized organisation
- up to 25% if you are a large organisation

**For research organisations conducting fundamental research you could get funding for your eligible project costs of up to 100%.**

For general guidance on what our research categories are please visit:

<https://www.gov.uk/guidance/innovation-apply-for-a-funding-award#categories-of-research-and-development>

# Participation Rules

The aim of this funding opportunity is to:

- optimise the level of funding to business and
- recognise the importance of research base to project

At least 70% of total eligible project costs must be incurred by business.

The maximum level (30% of project costs) is shared by all research organisations collaborating on the project.



# What is collaboration?

In all collaborative projects there must be:

- at least two organisations claiming grant within the application (including the lead)
- a **business led** consortium, which may involve both business and the research base
- evidence of effective collaboration

We would expect to see the structure and rationale of the collaboration described in the application.

# Other Innovate UK projects

If you have an outstanding final claim or Independent Accountant Report (IAR) on a live Innovate UK project, you will not be eligible to apply for grant funding in this competition, as a lead or a partner organisation.

If you applied to a previous competition as the lead or sole company and were awarded funding by Innovate UK, but did not make a substantial effort to exploit that award, we will award no more funding to you.

If you applied to a previous competition as the lead or sole company and failed to comply with grant terms and conditions.



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# Innovation Funding Service (IFS)

# Search for a funding competition and review criteria

## Innovation competitions

**Filter competitions** 2 competitions

Keywords

Innovation area

[Update results](#)

**Automotive Transformation Fund Feasibility Studies: Round 3**

Organisations can apply for a share of up to £10 million for business case feasibility studies to support scale up of the UK's zero emission automotive supply chain.

**Eligibility**  
This competition is open to single applications. To lead a project your organisation must be a UK based SME at the time of application. However, you may still apply to lead a project if you are not a UK based SME at the time of application. However, you must be a UK based SME before you can receive an award.

**Open now**  
Opened: 24 January 2022  
Closes: 9 March 2022

Funding competition

## Automotive Transformation Fund Feasibility Studies: Round 3


Organisations can apply for a share of up to £10 million for business case feasibility studies to support scale up of the UK's zero emission automotive supply chain.

**Competition opens:** Monday 24 January 2022  
**Competition closes:** Wednesday 9 March 2022 11:00am

[Start new application](#)

Or [sign in](#) to continue an existing application.

[Summary](#) [Eligibility](#) [Scope](#) [Dates](#) [How to apply](#) [Supporting information](#)



# Project Details

**Application Team** - Collaborators can invite organisations who you are working with on the project. Contributors can invite colleagues from your own organisation to help you complete your application

**Application Details** - Title, timescales, research category, innovation area and previously submitted application (y/n)

**Subsidy basis** - Will the project, including any related activities, you want Innovate UK to fund, affect trade between Northern Ireland and the EU? All participants must complete this section.

**Equality, Diversity and Inclusion** - External survey to complete

**Project Summary** - Short summary and objectives of the project including what is innovative about it

**Public Description** - Description of your project which will be published if you are successful

**Scope - How does your project align with the scope of this competition?** - If your project is not in scope, it will be ineligible for funding



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# Application finances

# To claim funding

Your business does not have to be UK registered with Companies House when you apply but it must be registered before you can receive funding.

You are unable to claim funding if:

- you are an overseas organisation, so your company number begins with FC
- your organisation is setup as a branch, so your company number begins with BR
- you are a Crown Dependency:
  - if your company is based in Jersey, your company number begins with JE
  - if your company is based in Guernsey
  - if your company is based in the Isle of Man

# British Overseas Territories

You are also unable to claim funding if your company is based in any of the British Overseas Territories (BOTs):

- Anguilla
- Bermuda
- British Antarctic Territory
- British Indian Ocean Territory
- British Virgin Islands
- Cayman Islands
- Falkland Islands
- Gibraltar
- Montserrat
- Pitcairn Islands
- Saint Helena, Ascension and Tristan da Cunha
- South Georgia and the South Sandwich Islands
- Turks and Caicos Islands



# Lead Applicant: create an account

The lead applicant must create an account:

- **UK registered businesses**

Use Companies House lookup as it speeds up our checks by providing your company number. You are unable to enter this at a later date.

- **Research organisations, academics and universities**

Enter your information manually so you are not listed as a business on IFS and ensure you receive the correct funding.



GOV.UK Innovation Funding Service

BETA This is a new service – your [feedback](#) will help us to improve it.

◀ Back

Create your account

## Your organisation

**i** Your organisation must be UK based to receive funding from Innovate UK

**Business**

Find your organisation on Companies House  
Enter your organisation name or registration number

**Companies House search results**  
Select your organisation from the options below

[NOMENSA LTD](#)  
04214477 - Incorporated on 10 May 2001  
13 Queen Square, Bristol, BS1 4NT

GOV.UK Innovation Funding Service

BETA This is a new service – your [feedback](#) will help us to improve it.

◀ Back

## Please sign in or create an account

**Used this service before?**  
Please sign into your Innovation Funding Service account.

**New to this service?**  
If you haven't used the new Innovation Funding Service before you will need to create an account.

Innovation Funding Service

## Sign in

Email address  
**Please enter your email address.**

Password  
**Please enter your password.**

▼ [Need help signing in or creating an account?](#)

**My email and/or password isn't working**

If you applied previously using the old service, you will need to create a new account.

[Forgotten your password?](#)

# Labour

## Eligible:

- staff working directly on project
- paid by PAYE
- NI, pension, non-discretionary costs

## Ineligible:

- dividends
- bonuses
- non productive time
- overtime

## Labour

£25,862 —

You can claim the labour costs of all employees you have working on your project.

► [Labour costs guidance](#)

If your application is awarded funding, you will need to account for all your labour costs as they occur. For example, you should keep timesheets and payroll records. These should show the actual hours worked by individuals and paid by the organisation.

Working days per year

Number of staff and roles within the project

Role within project	Gross employee cost	Rate (£/day)	Days to be spent by all staff at this grade	Total costs	
<input type="text" value="Project Manager"/>	<input type="text" value="50000"/>	£216	<input type="text" value="120"/>	£25,862	<a href="#">Remove</a>
<input type="text"/>	<input type="text" value="0"/>	£0	<input type="text" value="0"/>	£0	<a href="#">Remove</a>

[Add another role](#)

Total labour costs **£25,862**

# Overheads

## Innovate UK's definition

Additional costs and operational expenses incurred directly as a result of the project. These could include additional costs for administrative staff, general IT, rent and utilities

## Indirect (administration) overheads

Please ensure they are additional and directly attributable to the delivery of the project

## Direct overheads

- e.g. office utilities, IT infrastructure, laptop provision not covered by capital usage
- must be directly attributable to the project
- provide detailed breakdown together with methodology/basis of apportionment



### Overhead costs

£ 44,483 ▲

You can incur overhead costs associated with those directly working on the project as well as indirect (administration) overheads. To be eligible both overhead categories need to be directly attributable to the project. The indirect overheads need to be additional as well as directly attributable. Note that there are certain cost categories/activities which are not eligible. To find out which costs are ineligible/eligible refer to our [project costs guidance](#).

► [Overheads costs guidance](#)

- No overhead costs
- 20% of labour costs
- Calculate overheads

### Calculate overheads

If you feel your overheads are higher than 20% you may calculate a value using the Innovate UK model in the spreadsheet available below. The model shows you which types of indirect costs associated with your project you may claim. For support with this option, please contact our Customer Support Service on 01793 44 2700. Any value claimed under this model will be subject to a review. This will assess the appropriateness of your claim if your grant application is successful.

#### Download the overhead calculation spreadsheet

Download as an Excel document [overhead calculation spreadsheet.xlsx \(16KB\)](#)

Download as an Open Office document [overhead calculation spreadsheet.ods \(10KB\)](#)

#### Upload your completed spreadsheet

No file currently uploaded

+ Upload

# Material costs

Please be clear on what the materials are, just putting consumables does not provide enough detail.

If insufficient information is provided, we will request more information should you be successful which may delay your project start date.

**Materials** **£10,000** —

You can claim the costs of materials used on your project providing:

- they are not already purchased or included in the overheads
- they are purchased from third parties
- they won't have a residual/resale value at the end of your project. If they do you can claim the costs minus this value

[Please refer to our guide to project costs for further information.](#)

▶ [Materials costs guidance](#)

Please provide a breakdown of the materials you expect to use during the project

Item	Quantity	Cost per item (£)	Total	
<input type="text" value="Software"/>	<input type="text" value="1"/>	<input type="text" value="10000"/>	<b>£10,000</b>	<a href="#">Remove</a>
<input type="text"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<b>£0</b>	<a href="#">Remove</a>

[Add another materials cost](#)

Total materials costs **£10,000**

# Capital equipment usage

## Eligible:

Used in the project or shared with day-to-day production.

Calculations will need to be in line with your accounting practices.

Even if the equipment is depreciated fully over the life of the project this must be added under capital equipment.

<b>Capital usage</b>	<b>£750</b> —
You can claim the usage costs of capital assets you will buy for, or use on, your project.	
<a href="#">▶ Capital usage guidance</a>	
Please provide a breakdown of the capital items you will buy and/or use for the project.	
<hr/>	
Item description	
<input type="text" value="Laptop"/>	
New or existing item	
<input checked="" type="radio"/> New <input type="radio"/> Existing	
Depreciation period (months)	
<input type="text" value="24"/>	
Net present value at the start of your project or the price you bought it for (£)	
<input type="text" value="2000"/>	
Residual value at end of project (£)	
<input type="text" value="500"/>	
Utilisation (%)	
<input type="text" value="50"/>	
Net cost	
<b>£750</b>	

# Subcontractors

Justified and quantified.

If non-UK subcontractors are being used, you will need to provide strong justification on why an UK-based subcontractor is not being used.

If you are subcontracting to a parent or sister company, please ensure you list at cost and do not include profit.

You can subcontract work if you don't have the expertise in your project team. You can also subcontract if it is cheaper than developing your skills in-house.

▶ [Subcontracting costs guidance](#)

Please provide details of any work that you expect to subcontract for your project.

Subcontractor name

Robotics experts ltd

Country where the subcontractor will work

UK

Role of the subcontractor in the project and description of the work they'll do

facilitation and availability of robotics labs

Cost

36795

# Travel and subsistence

## Eligible:

Costs must be directly linked to the project.

Please breakdown your costs as follows:

- Travel
- Accommodation
- Subsistence

If you have an annual trip to visit the parent company this is not an eligible cost.

Travel and subsistence				£ 3,000 ▲		
Purpose of journey or description of subsistence cost				Number of times	Cost each (£)	Total (£)
Travel to robotics labs for testing	12	100	£ 1,200	<a href="#">Remove</a>		
monthly project meetings	12	150	£ 1,800	<a href="#">Remove</a>		
<a href="#">Add another travel cost</a>						
Total travel & subsistence costs						£ 3,000

# Other costs

Costs that could not be added under previous headings

Do not double count

Patent filing costs for new IP – SMEs up to £7,500

## Other costs

£ 0 ▲

Please provide details of any project costs which cannot be covered by the other cost categories.

▶ [Other costs guidance](#)

Please note that legal or project audit and accountancy fees are not eligible and should not be included as an 'other cost'. Patent filing costs of new IP relating to the project are limited to £7,500 for SME applicants only. Please provide estimates of other costs that do not fit within any other cost headings.

### Description and justification of the cost

### Estimated cost (£)

[Add another cost](#)





# Funding

## Funding rules

The level of funding awarded will depend upon the type of organisation and the type of research being undertaken in the project

Funding is calculated by project participant

IFS will advise the maximum grant % you can request based upon your answers to:

- type and size of organisation
- research category defined by the lead applicant in the Application Details section of the application

Organisation or type of activity	Industrial research	Experimental development
Business (economic activity)	Micro/Small – 70% Medium – 60% Large – 50%	Micro/Small – 45% Medium – 35% Large – 25%
Research organisation (non-economic activity)	Universities – 100% (80% of Full Economic Costs)  Other research organisations can claim 100% of their project costs	Other research organisations must: <ul style="list-style-type: none"> <li>• be non-profit distributing and</li> <li>• disseminate the project results and</li> <li>• explain in the application form how this will be done</li> </ul>
Public Sector Organisation or Charity (non-economic activity)	100% of eligible costs	Must: <ul style="list-style-type: none"> <li>• be performing research activity and</li> <li>• disseminate project results and explain in the application form how this will be done</li> <li>• ensure that the eligible costs <u>do not include work / costs already funded</u> from other public sector bodies</li> </ul>
Research organisations (undertaking economic activities) Organisations receive funding related to the size of their organisation	Micro/Small – 70% Medium – 60% Large – 50%	Micro/Small – 45% Medium – 35% Large – 25%

# Consortium example

## Worked example – £500k total cost project:

Project costs for 5 partners (2 SME, 1 University, a Catapult and 1 large), doing industrial research.

		<b>Total Eligible Project Costs</b>	<b>Maximum % of eligible costs which may be claimed as a grant</b>	<b>Innovate UK Grant</b>	<b>Project Contribution</b>
Business	Medium	£130,000	60%	£78,000	£52,000
Business	Medium	£90,000	60%	£54,000	£36,000
Business	Large	£130,000	50%	£65,000	£65,000
University	HEI (80% FEC)	£75,000	100%	£75,000	nil**
Catapult	RTO	£75,000	100%	£75,000	nil
<b>Total</b>		<b>£500,000</b>		<b>£347,000</b>	<b>£153,000</b>
** 20% FEC not to be shown as a contribution					

Research base costs	£150,000
Research base % of total eligible costs (cannot exceed 30%)	<b>30.00%</b>





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# Academic partners

# Why Je-S?

We use the Research Councils' Joint Electronic Submission System (Je-S) to collect academic finances.

The Je-S system automates the collection of Full Economic Costs (FEC) based costs from academic partners and tells them exactly what numbers should be used in the application form for their costs.

Also to collect project finance details from non-HEIs (e.g. RTOs) that are claiming they are carrying out academic quality work and want to be funded on an FEC basis.

Using Je-S means that Innovate UK follows standard Research Council guidelines on funding universities and enables Research Councils to easily co-fund Innovate UK projects.

**The Je-S system is completely separate from Innovate UK and we cannot advise on its usage.**

# Project costs – academic partners

Enter the TSB reference number here. →

Enter the TSB Contribution column figures from *your* J-eS output document into the project costs section of the application.

Upload the Je-S with council status form as a PDF at the bottom of the screen.

**Any queries, contact Je-S Helpdesk (not Innovate UK)**

- [jeshelp@je-s.ukri.org](mailto:jeshelp@je-s.ukri.org)
- 01793 444164

<b>TSB reference</b> This number is found at the top of your Je-S form	
<input type="text" value="My REF"/>	
<b>Financial resources</b> Please enter the following costs from the summary of resources section on your Je-S form	
<b>Directly incurred</b>	<b>TSB Contribution (please refer to the TSB contribution column)</b>
Staff	<input type="text" value="11"/>
Travel & subsistence	<input type="text" value="22"/>
Other costs	<input type="text" value="33"/>
<b>Subtotal</b>	<input type="text" value="£ 66"/>
<b>Directly allocated</b>	
Investigators	<input type="text" value="44"/>
Estates Costs	<input type="text" value="55"/>
Other costs	<input type="text" value="66"/>
<b>Subtotal</b>	<input type="text" value="£ 165"/>
<b>Indirect costs</b>	<input type="text" value="77"/>
<b>Exceptions</b>	
Staff	<input type="text" value="88"/>



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# Submitting your application

# Project cost summary

**Project cost breakdown**

	Total	Labour	Overhead costs	Materials	Capital usage	Subcontracting costs	Travel and subsistence	Other costs
<b>Barry Shaw Experts Ltd</b> Partner	£230,162	£84,052	£16,810	£90,550	£0	£35,000	£3,750	£0
<b>EMPIRE LTD</b> Lead organisation	£331,442	£222,414	£44,483	£11,750	£13,000	£36,795	£3,000	£0
<b>University of Bath</b> Partner	£19,762	£8,104	£5,731	£412	£0	£0	£504	£5,011
<b>Total</b>	<b>£581,366</b>	£314,570	£67,024	£102,712	£13,000	£71,795	£7,254	£5,011

This is the level of cost detail that the assessors will see during the assessment process.

Ensure the highlighted costs fits the criteria for this competition with a maximum total grant of **up to £1,000,000**

Research organisation participation is no greater than **30%** of the total project costs.

All organisations can see a summary of project costs.



# Checking your finances are complete

## Finances Summary

The following organisations have not marked their finances as complete:

- EMPIRE LTD



[Return to the finances section to complete your finances](#)

This application cannot be submitted unless finances have been marked as complete by all partners.

		Total costs	% Grant	Funding sought	Other public sector funding	Contribution to project
<b>Barry Shaw Experts Ltd</b> Partner	✓	£230,162	70%	£161,113	£0	£69,049
<b>EMPIRE LTD</b> Lead organisation	⚠	£282,655	70%	£197,859	£0	£84,797
<b>University of Bath</b> Partner	✓	£239,114	0%	£0	£0	£239,114
<b>Total</b>		<b>£751,931</b>		<b>£358,972</b>	<b>£0</b>	<b>£392,959</b>

All organisations have marked their finances as complete.

Research organisation participation is no greater than **30%** of the total project costs.

**IFS DOES NOT VALIDATE TOTAL PROJECT COSTS**

# Editing a submitted application

[test](#)  
Application number: 242  
Competition: 599 Covid de minimis round 2

Awaiting assessment

Application submitted

[Reopen](#)

Reopen by clicking here

**Terms and conditions**  
You must agree to these before you submit your application.

[Award terms and conditions](#) ✓ Complete

[Review and submit](#) [Print your application](#)

Remember to press 'Submit application'

**Terms and conditions** Open all

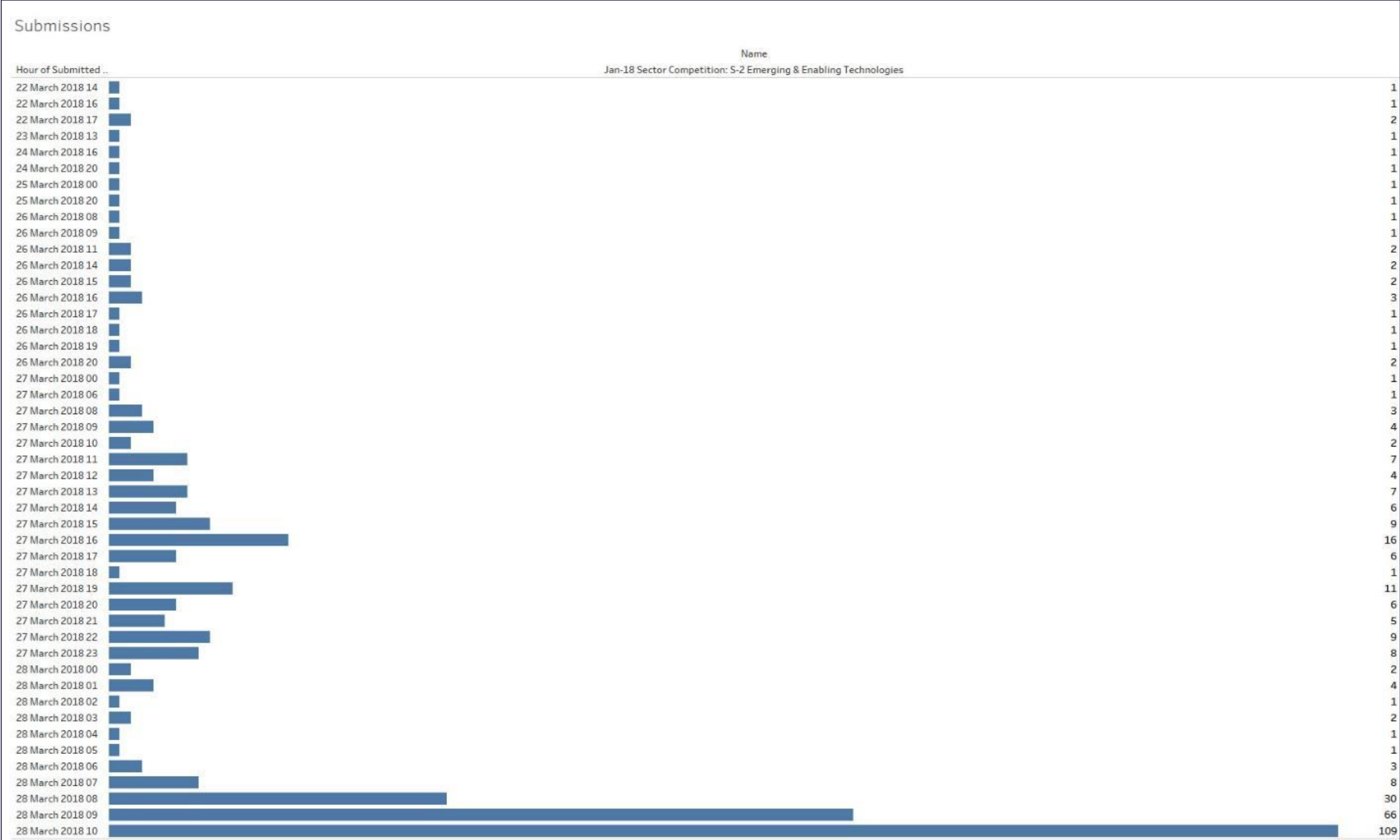
[Award terms and conditions](#) ✓ Complete +

[Submit application](#)

Need help with this service? [Contact us](#)

# Submit your application early!

Customer Support can help resolve any issues you might have when submitting but only if they are contacted before the deadline. Once the deadline has passed, your application cannot be submitted.





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# Assessment

# How do our assessors assess?

[www.compliancelearning.com](http://www.compliancelearning.com)

1-800-392-1111



# How are successful applications selected for funding?

[www.commissionerofeducation.org](http://www.commissionerofeducation.org)  
1-800-735-4400





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# Project setup for successful applicants

# Notification

## **If you are unsuccessful in this competition**

You can use the feedback from the assessors to develop your idea and apply into another competition that allows previously submitted applications

## **If you are successful in this competition**

- you will be assigned a Delivery Executive who will guide you through the Project Set Up process
- you will have 7 days to complete the project team, project details and bank details
- you will then have **90** days to complete project set up – funding may be withdrawn if this is not completed within this timeframe

**Please ensure all your contact details in the IFS portal are correct and up to date and that you regularly monitor it.**



# Project set up

All communication will be through IFS.

Lead applicant must provide collaboration agreements and exploitation plans if applicable.

Any partners with individual total project costs of **up to** £50,000 must provide evidence with a Statement of Expenditure (SoE).

Any partners with individual total project costs **above** £50,000 must provide evidence with an Independent Accountants Report (IAR).

## Project delivery

All grants are paid **quarterly** in arrears and are only paid following **quarterly** reporting and necessary audits.

Claims can only be made for costs incurred and paid between the project start and end dates.

Monitoring of the project includes a visit from the appointed Monitoring Officer.



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# Q&A

# Contact

## Customer Support Services

0300 321 4357 (Monday - Friday 9:00am - 11:30am and 2:00pm - 4:30pm)

[support@iuk.ukri.org](mailto:support@iuk.ukri.org)

## Innovate UK EDGE

<https://www.innovateukedge.ukri.org/>

## Innovate UK KTN (Knowledge Transfer Network)

[www.ktn-uk.co.uk](http://www.ktn-uk.co.uk)

## Innovate UK

<https://www.gov.uk/government/organisations/innovate-uk>





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# Thank you



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